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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form_508-0002-508-11-28-17FaxMail.pdf . , from any USDA office, by calling (866)632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to the USDA by: (1) Mail: U.S. Department of Agriculture/ Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, DC 20250—9410 or (2) Fax: (833)256-1665 or (202)690-7442 or (3) Email: program.intake@usda.gov

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